

# Working Agreement

## For Creative Genius Services

### ★ Revisions & Alterations

Design and printing is limited to one concept. The design agency, AngelArts, will make unlimited revisions and alterations provided the client does not change the original specifications. For instance, deciding that a cover design should be about widgets when you've already decided it was to be about washers.

Client must sign off on all work to be completed, especially print work. Work not described in the Creative Genius Services, including but not limited to excessive revisions, corrections, excessive alterations and additional proofs, will be billed as an additional cost at the hourly labor rate of \$50 per hour.

### ★ Terms

Client agrees to commit to video or phone meetings for the project duration, as well as sending applicable materials on a timely basis. Not adhering to this policy could result in final design and/or printing being delayed. If client opts out of program or asks for refund, AngelArts will not complete the work or printing. Payment is due according to the original purchase agreement. If payment is delayed, the consultations, designs, or identity collateral will not resume until and if regular payments are forthcoming.

### ★ Responsibility

AngelArts will make every reasonable effort to assure the accuracy of the material produced, but is not responsible for the correctness of copy, illustrations, trademarks, nor for obtaining clearances or approvals.

Approvals must be obtained for the completion of design and print products.

### ★ Ownership

All materials used in the production of this program—including original and mechanical artwork and computer generated instructions and formats—remain the property of AngelArts. Final work will be property of the client. Copyright and trademarking is the responsibility of the client.

All printing materials (electronic files) remain the property of the printer selected. Re-orders can be made at an additional price. AngelArts needs three business days to accommodate requests. Allow for at least one week for ground shipping. Rush orders will cost more.

Ideas which are not accepted remain the property of AngelArts and may be used in the future for other projects.

AngelArts will provide electronic files of the work completed, including JPGs and TIFs. The final design will be the property of the client.

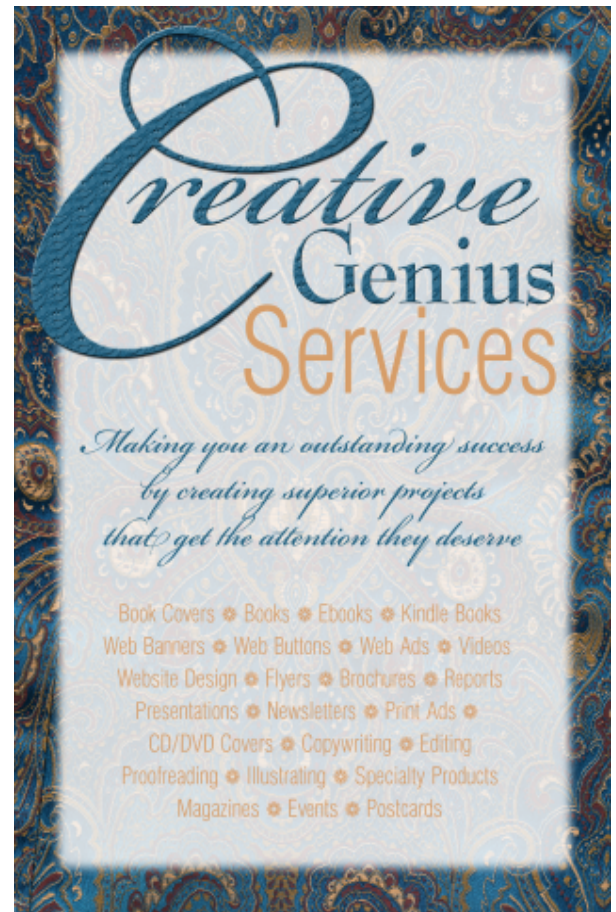
### ★ Artwork

The Creative Genius Services include up to three stock photographs from AngelArts' vendor. Illustrations by a professional associate hired by AngelArts is an extra charge, to be determined by scope of project. Client will be notified of estimated costs. AngelArts will under no circumstance use copyrighted images not owned by client. Client must provide photograph of themselves if they wish to have the photograph as part of their design, either done professionally or by a trusted associate. This photograph must not violate any copyright laws.

### ★ Fonts

The client must choose fonts from AngelArts' extensive database.

### ★ Print, sign, fax document and email to Dana at [communications@angelarts.biz](mailto:communications@angelarts.biz)



(signature)

(date)